1. Assisted students with career exploration and future education planning to help achieve academic and career goals.
2. Integrated with educators to create effective teaching aids and instructional materials, assisting all levels and types of learners.
3. Collaborated with educators, school administrators and external professionals in IEP development.
4. Researched state-of-the-art teaching techniques to present new methods to instructors to help enhance teaching skills.
5. Met with students to conduct individual assessments to determine academic and mental health needs.
6. Leveraged knowledge of budget and educational designs to facilitate development of cost-effective educational programs.
7. Planned, formulated and assessed goals, policies and activities designed to implement educational objectives and performance standards.
8. Partnered with school administrators, teachers and parents or guardians to provide students with appropriate and adequate counseling support in school.
9. Developed community education programming events and other activities designed to increase and improve educational outcomes.
10. Conducted conferences with parents and students to review progress, adjust academic plans and renew enrollments.
11. Implemented in-school behavior modification program to identify barriers to learning and improve academic proficiency, boosting proficiency [Number]%.
12. Coordinated training for [Number] districts and schools by creating webinars, tutorials and training manuals, maintaining consistent quality of educational programs.
13. Assisted with marketing, advertising, PR and student and faculty outreach efforts to drive [Type] education program growth.
14. Collaborated with cross-functional team of [Number] advisors, boosting retention and graduation rates [Number]%.
15. Developed solution strategies and evaluated opportunities for new products or line extensions.
16. Communicated with broad range of stakeholders, including [Type], [Type] and [Type].
17. Provided recommendations for modification, development or improvement of educational programs as school board member.
18. Provided ongoing coaching and mentoring to over [Number] teachers and administrators to impact student achievement.
19. Developed and implemented tutoring programs to address [Subject] and [Subject] proficiency gaps.
20. Managed product line direction, in partnership with [Type] department, through ongoing assessment of current products, pricing and positioning.